Further conditions of admission to the study programmes of the 3rd degree of studies at the Faculty of Economics and Finance of the University of Economics in Bratislava for the academic year 2024/2025

Internal Regulation No 2/2024



The Faculty of Economics and Finance of the University of Economics in Bratislava (hereinafter referred to as "NHF EUBA") issues pursuant to article 5 paragraph 4 of the Constitution of the NHF EUBA after approval by the Academic Senate of the NHF EUBA (hereinafter referred to as "AS NHF EUBA") on 15.03.2024 the following internal regulation "Further conditions of admission to the study programmes of the 3rd degree of studies at the Faculty of Economics and Finance of the University of Economics in Bratislava for the academic year 2024/2025" (hereinafter referred to as the "further conditions").

# Article 1

### General provisions

- These further conditions regulate the process of admission to study programmes of the third degree of study (hereinafter referred to as "3rd degree of study") at the NHF EUBA.
- 2. The NHF EUBA publishes the topics of dissertation theses for which applicants may apply in the usual manner (e.g. on the official notice board of the NHF EUBA, the website of the NHF EUBA and in the Academic Information System (hereinafter referred to as "AIS2") no later than two months prior to the last day set for the submission of applications for studies.
- 3. The doctoral study programme as a 3rd degree of study focuses on the acquisition of knowledge based on the current state of scientific and artistic knowledge and, in particular, on the student's own contribution to it, which is the result of scientific research and independent creative activity in the field of science or technology or independent theoretical and creative activity in the field of art. Doctoral studies consist of a study part and a scientific part. Graduates of the doctoral study programme obtain the 3rd university degree. Graduates of doctoral studies are awarded the academic degree of "doctor" ("philosophiae doctor", abbreviated "PhD."; the abbreviation "PhD." comes after the name). The basic conditions of this study are regulated by section 54 of Act No.131/2002 Coll. on Higher Education and on Amendments and Supplements to Certain Acts (hereinafter referred to as "the Act") and the resulting Principles of the Organization of Doctoral Studies at the Faculty of Economics and Finance of the University of Economics in Bratislava.
- 4. The admission procedure for the 3rd degree of study at the NHF EUBA is a process (section 58 (1) of the Act) enabling an applicant who demonstrates fulfilment of the specified conditions of admission to study to become a student of the selected 3rd degree study programme at the NHF EUBA for the academic year 2024/2025. Accredited 3rd degree study programmes at the NHF EUBA are listed in the Register of Study Programmes in accordance with section 54b of the Act. The admission procedure for doctoral studies always includes an entrance examination (section 57 (3) of the Act).
- 5. Applicants who are interested in 3rd degree study must apply for an accredited 3rd degree study programme at the NHF EUBA. Pursuant to section 56 (4) of the Act, the basic prerequisite for admission to doctoral studies is a second university degree (hereinafter referred to as "2nd degree").
- 6. The NHF EUBA can conduct doctoral studies in cooperation with an external educational institution (section 54 (22) of the Act), which has been issued a

certificate of competence by the Ministry of Education, Science, Research and Sport of the Slovak Republic (hereinafter referred to as the "Ministry of Education") to carry out research and development and with whom the higher education institution has concluded a contract to participate in the implementation of the doctoral study programme.

- 7. The NHF EUBA concludes with the external educational institution an individual agreement on the doctoral studies of the doctoral student, in which the issues related to the doctoral student's activity in the external educational institution, including the payment of the costs of the external educational institution, are resolved. Pursuant to section 54 (11) of the Act this activity is related to the educational activities of the university.
- 8. Pursuant to section 54 (18) of the Act, a public higher education institution, a state higher education institution or an external educational institution provides a scholarship to a student in a full-time doctoral study programme. A student of a full-time doctoral study programme is entitled to a scholarship for the duration of the standard length of study of the study programme to which he/she has been admitted, unless he/she has already obtained a 3rd degree.
  - a) This entitlement is until he/she has been passed the dissertation examination, at least at the degree of the 6th salary grade and the 1st salary step of the special salary scale for university teachers and research and development staff according to a special regulation; and
  - b) after passing the dissertation examination, at least in the amount of the 7th salary grade and the 1st salary step of the special scale of salary scales for university teachers and research and development employees according to a special regulation.
- 9. The part-time study in the doctoral study programme is charged in accordance with the internal regulation of the EUBA No. B/22/2023 Tuition Fees and Fees Associated with Study at the University of Economics in Bratislava for the academic year 2024/2025.

### **Article 2**

# Submission of applications for the 3rd degree of studies

- The applicant for the study programme (hereinafter referred to as "applicant") of the 3rd degree of study at the NHF EUBA submits his/her application electronically exclusively via AIS2.
- 2. The deadline for submission of applications for the study programmes of the 3rd degree of study shall be published by the NHF EUBA no later than two months before the last day for submission of applications for the study programmes.
- 3. In the application form, the applicant states:
  - academic year 2024/2025,
  - required personal data (first name, surname, maiden name, titles, birth number, date of birth, place of birth, place of permanent residence, correspondence address if different from the place of permanent residence, gender and citizenship; the foreigner shall also indicate the place of residence in the Slovak Republic, birth number if assigned by the Ministry of the Interior,

the applicant without an assigned birth number shall use the birth number created from the date of birth in the form rmmdd0000 (e.g. for date of birth 02.05.1996 - 9605020000, telephone number and e-mail address)),

- the name of the faculty ("Faculty of Economics and Finance of the EUBA"),
- the name of the study programme they are interested in,
- the name of the field of study ("economics and management"),
- form of study ("full-time or part-time"),
- the method of study ("attendance in person"),
- the topic of the dissertation for which he/she applies,
- the name and surname of the respective supervisor who has proposed the topic,
- if the applicant is applying for a topic offered by an external educational institution, the name of the external educational institution must be given,
- information on the finished master, or doctoral studies at the university,
- information on the finished master, or doctoral studies at the university,
- information on the progress of employment.

Applicants with reduced medical capacity and applicants with specific needs are obliged to attach a document proving reduced medical capacity or specific needs and to contact the NHF EUBA in order to determine the form of the entrance examination and how it will be conducted.

- 4. The applicant shall attach (in pdf format) to the online application form:
  - curriculum vitae in national language or in English, depending on the language of the study programme,
  - a motivation letter in national language or in English, depending on the language of the study programme,
  - a framework project on the topic of the dissertation in national language, or in English if applying for a topic written in English,
  - a list of previously published professional and scientific works in national language or in English, depending on the language in which the study programme is carried out.
- 5. After submitting the electronic application, the applicant delivers the hard copy of the application to the Department for Science and Doctoral Studies of the NHF EUBA by the deadline set by the NHF EUBA for the submission of applications:
  - an attested photocopy of the diploma of completion of the 2nd degree of studies (if issued by the relevant university by the deadline for applications),
  - an attested photocopy of the state examination certificate (if issued by the deadline for applications by the relevant university),
  - an attested photocopy of the Diploma Supplement (if issued by the deadline for applications by the relevant university),

Original diplomas, certificates and diploma supplements will not be accepted by the NHF EUBA. Applicants who have completed the 2nd degree of studies at the EUBA are entitled to submit non-attested photocopies of documents.

- proof of payment of the admissions fee, stating all the prescribed particulars (including the name of the faculty, the variable symbol and the specific symbol of the faculty).

- 6. Incomplete applications will be returned to the applicant for completion. Applications received after the deadline will not be accepted and will be returned to the applicant.
- 7. NHF EUBA does not confirm the receipt of the application form. The application confirmation is generated automatically in AIS2.
- The fee for admission to the 3rd degree of studies is 40 €.
- 9. An applicant who is an internal employee of the EUBA does not pay the admission
- 10. The admission fee can only be paid by bank transfer. The transfer order is not proof of payment of the fee. A bank account statement or a receipt of payment or payment made from online banking can be accepted as proof of payment.
- 11. When paying the admission fee, the following details shall be provided:
  - the name of the faculty to which the applicant applies, in the following form: NHF EUBA,
  - IBAN: SK47 8180 0000 0070 0008 0671
  - variable symbol: applicant's birth number (without slash)
  - An applicant without a birth number will use a birth number created from the date of birth in the form rrmmdd0000 (e.g. for date of birth 02/05/1996 -9605020000)
  - specific symbol: 1010003

### For payment from abroad, the following identification data will be used:

IBAN: SK47 8180 0000 0070 0008 0671

## Bank account for payments from EU countries:

- SWIFT: SPSRSKBA
- Bank: Štátna pokladnica, Radlinského 32, Bratislava, Slovakia

#### Bank connection for payments from third countries:

- Beneficiary's bank: Štátna pokladnica, Radlinského 32, 810 05 Bratislava, Slovakia
- **BIC/SWIFT: SPSRSKBAXXX**
- The intermediary bank of the beneficiary: Všeobecná úverová banka, a. s. Mlynské Nivy 1, 829 90 Bratislava, Slovakia
- **BIC/SWIFT: SUBASKBXXXX**
- 12. The fee will be used exclusively for the preparation and implementation of the admission procedure and the entrance examination. The fee is not refundable after the registration of the application in case of non-attendance at the entrance examination or in case of cancellation of the application by the applicant.
- 13. An applicant from abroad or an applicant who has completed the second degree of higher education at a foreign university shall submit a decision on the recognition of a document of education for academic purposes (hereinafter also referred to as "recognition"), which shall be issued by the EUBA. The applicant shall apply for recognition in a written form to the EUBA well in advance. The application shall be accompanied by an attested photocopy of a document of education issued by a foreign university (diploma) if it has been issued by the

deadline for applications by the relevant university, and an official translation of the document made by a translator registered in the registry of experts, interpreters and translators (hereinafter also referred to as "the registry") of the Ministry of Justice of the Slovak Republic; an attested photocopy of a transcript of courses taken and examinations passed (if it has been issued by the deadline for applications by the relevant university) and an attested translation of this transcript made by a translator in the registry; an attested photocopy of a supplement to the diploma (if issued by the foreign higher education institution) and an official translation of this supplement made by a translator in the registry. The application must be submitted to: EUBA, Pedagogické oddelenie, Dolnozemská cesta 1, 852 35 Bratislava. The decision on the recognition of a document of education shall be issued by the EUBA after the assessment of the application by the faculty that carries out the same or a related study programme. The decision on the recognition of the document will be issued automatically by the EUBA upon submission of the documents above if the study is at foreign universities with which Slovakia has concluded a bilateral agreement for academic purposes and if it is the same or related study programmes as those offered at the EUBA.

- 14. Recognition of the document is not requested by the applicant in accordance with the Notice of the Ministry of Foreign and European Affairs of the Slovak Republic on the conclusion of the Agreement between the Slovak Republic and the Czech Republic No. 60/2015 Z. z. on the mutual recognition of the equivalence of documents on education issued in the Slovak Republic and the Czech Republic. This Agreement does not apply to:
  - Czech documents of higher education obtained at higher education institutions in the Czech Republic by completing studies in accredited study programmes carried out outside the territory of the Czech Republic,
  - Slovak documents of higher education obtained at higher education institutions in the Slovak Republic by completing studies outside the territory of the Slovak Republic,
  - foreign (other than Czech or Slovak) evidence of education obtained by studying at a foreign school or its branch in the Slovak Republic or the Czech Republic.
- 15. At least 14 calendar days before the entrance examination for the 3rd degree of study, the NHF EUBA sends an invitation to the registered applicant for the entrance examination. The day of sending the invitation by post is considered the day of the invitation to the entrance examination. NHF EUBA is not responsible for any non-delivery of the invitation to the entrance examination due to shortcomings and errors in postal transport.
- 16. Only the applicant who submits a duly completed application form and pays the admission fee by the deadline set by the NHF EUBA for the submission of applications will be included in the admission procedure.
- 17. Only applicants admitted on the basis of the admission procedure can be enrolled at the NHF EUBA for the 3rd degree study programme.

### Article 3

### Entrance Examination for the 3rd degree of studies

- 1. The essential prerequisite for admission to the 3<sup>rd</sup> degree study programme at the NHF UE in Bratislava is a 2nd degree of university studies and successful completion of the entrance examination at the NHF UE in Bratislava.
- 2. The NHF EUBA also sets another condition for admission to the 3rd degree of study:knowledge of the English language.
- 3. The NHF EUBA will publish these conditions no later than two months before the last day for the submission of applications for doctoral studies in the usual manner (e.g. on the official notice board of the NHF EUBA, on the website of the NHF EUBA, in the AIS2) and in accordance with the internal regulations of the NHF EUBA.<sup>1</sup>
- 4. The NHF EUBA will announce the topics of the dissertations, that can be applied for within the admission procedure, along with their annotation in the language of the thesis; if it is a topic announced by an external educational institution, the name of this institution shall also be mentioned. This announcement shall be no later than two months before the last day for the submission of applications for the study of the accredited study programme of the 3rd degree of study at the NHF EUBA. The external educational institution may also publish the topics separately (section 54 (6) of the Act). A supervisor is appointed for each of the topics listed (section 54 (5) of the Act). The requirements for thesis supervisors at the EUBA are regulated by Article 25 of the Rules for the Internal Quality Assurance System for Higher Education at the EUBA. The topics of the dissertations, together with the requirements mentioned above, are published in the usual manner (e.g., on the official notice board of the NHF EUBA, on the website of the NHF EUBA, in the AlS2 and by the internal regulations of the NHF EUBA.
- 5. An applicant for doctoral studies applies for one of the dissertation topics (section 54 (5) of the Act).
- 6. In the context of the European Higher Education Area, the conditions are equal for all applicants.
- 7. Participation in the entrance examination is conditioned upon the submission of:
  - invitation,
  - identity card,
  - an attested photocopy of the diploma certifying completion of the second degree of higher education, if the applicant has not submitted it earlier,
  - an attested photocopy of the Diploma Supplement, unless the applicant has submitted it earlier,
  - an attested photocopy of the Diploma Supplement, unless the applicant has submitted it earlier,
  - the decision on the recognition of the educational document, if the applicant has not submitted it earlier (only an applicant from abroad or an applicant who has completed the second degree of studies at a foreign university).

<sup>&</sup>lt;sup>1</sup> Under Act No. 211/2000, Coll. on free access to information and amendment and supplementation of certain acts, as amended.

 $<sup>^{2}</sup>$  By the Act No. 211/2000 Coll. on Free Access to Information and on Amendments and Additions to Certain Acts, as amended.

Applicants who have completed the 2nd degree of studies at the EUBA are entitled to submit non-attested photocopies of documents.

In case the applicant's diploma of completion of the second degree of studies and other required documents have not been issued by the date of the entrance examination, he/she shall submit at the entrance examination a certificate confirming the completion of the second degree of studies issued by the relevant higher education institution.

- 8. An applicant who fails to prove the fulfilment of the basic condition for admission by the date of the entrance examination for the 3rd degree of study may take part in the entrance examination and, if he/she fulfils the other conditions for admission set by the NHF EUBA, he/she may be admitted to the studies conditionally, with the provision that he/she will obtain the final admission decision only after proving the fulfilment of the basic condition for admission no later than on the date set by the NHF EUBA.
- 9. The entrance examination for the 3rd degree of study at the NHF EUBA is carried out in a combined form and consists of:
  - a specialized examination related to the study programme of the 3rd degree of study and the selected topic of the dissertation for which the applicant applies;
  - the English language exam;
  - the assessment of the fulfilment of other conditions for admission determined by the NHF EUBA, including the motivation letter. This part focuses on doctoral studies' prospective for the applicant (by ascertaining the applicant's prerequisites and abilities for independent creative activity in the field of science), respectively: participation in a research project, participation in Students' Scientific and Professional Activities (hereinafter referred to as "ŠVOČ"), publishing in a scientific/professional journal or in peer-reviewed conference proceedings, or proof of successful completion of a relevant state language examination.

The persons responsible for the doctoral study programme participate in developing the content of the entrance examinations for the study programme, they are responsible for, in cooperation with the relevant doctoral study subcommittee.<sup>3</sup>

The dean of the NHF EUBA, with the consent of the chair of the relevant doctoral study subcommittee of the NHF EUBA and the consent of the chair of the programme board for the relevant study programme of the 3rd degree of study, decides on the terms, form and method of the entrance examination.<sup>4</sup>

<sup>&</sup>lt;sup>3</sup> Rules for the Internal Quality Assurance System of Higher Education at the University of Economics in Bratislava (Article 13, paragraph 9, point d).

<sup>&</sup>lt;sup>4</sup> Rules for the Internal Quality Assurance System of Higher Education at the University of Economics in Bratislava (Article 11, paragraph 5). The Chair of the Programme Board is the person who is primarily responsible for the programme of study.

- 10. The content of the specialized entrance examination for doctoral studies is the assessment of the applicant's knowledge in the field of the dissertation topic for which the applicant applies. For this purpose, the applicants submit, together with the application form for doctoral studies and a list of previously published professional and scientific works in national language or English (if they apply for a topic written in English), also a project of the dissertation topic for which they apply. The content of the project of the dissertation topic is approximately 10 15 A4 pages with an equivalent number of characters, including spaces, explanatory notes and footnotes in the range of 18,000 24,000 characters in national language or English (if applying for a topic written in English). The project of the dissertation topic generally contains the following:
  - justification of the motives for the applicant's choice of the dissertation topic,
  - definition of the objectives, content and methods that will be applied during elaboration of the dissertation,
  - current state of knowledge in the field of the dissertation topic based on the literature.
- 11. The content of the English language skills' entrance examination is an assessment of communicative competence in the English language.
- 12. The specialized entrance examination is held in front of an examination committee appointed by the Dean of the NHF EUBA. The examination committee shall have a minimum of 3 members. The members are proposed to the Dean of the NHF EUBA by the chairperson of the relevant doctoral study subcommittee. A supervisor, although not a member of the examination committee, may take part in the entrance examination of an applicant who applies for a topic proposed by the supervisor. In case of applicants who choose a dissertation topic announced by an external educational institution, the members of the examination committee are also members/representatives of the external educational institution appointed by the head of the external educational institution. There is one examination committee for each accredited study programme of the 3rd degree study at the NHF EUBA.
- 13. Upon request of an applicant with specific needs, the form and the method of conducting the entrance examination shall be determined with respect on his/her specific needs pursuant to section 100 (9)(b) of the Act.
  - The dean of the NHF EUBA, with the consent of the chair of the relevant doctoral study subcommittee of the NHF EUBA and the consent of the chair of the programme board for the relevant study programme decides on the form and method of the entrance examination.
- 14. The dean of the NHF EUBA, or the vice-dean authorised by her/him, may, on the proposal of the chairman of the relevant examination committee, interrupt the entrance examination or its part because of the applicant's current health condition, or terminate the entrance examination in case the applicant commits an act that violates rules announced at the beginning of the entrance examination. The results of the entrance examination completed under this point shall not be evaluated, no alternative date for the entrance examination shall be offered, and the applicant's entrance examination shall be deemed unsuccessful.

- The Dean of the NHF EUBA will set an alternative date for the aborted entrance examination for a particular applicant.
- 15. There will be no alternative entrance examination date for applicants for the study programme of the 3rd degree of studies at the NHF EUBA, except applicants, according to Article 3, point 13.

## **Article 4**

#### Assessment of the Entrance Examination for the 3rd degree of studies

- 1. The examination committee evaluates the applicant's whole entrance examination and its result, awards an appropriate grade of the classification scale and records the result in the protocol of the admission procedure. When several applicants for doctoral study in the same study programme take part in the entrance examination, the examination committee proposes the order of their success as a recommendation for the Dean of the NHF EUBA. The examination committee shall record the evaluation of the applicants' order of success in the protocol of the admission procedure.
- 2. The representative of the Faculty of Applied Languages of the EUBA evaluates the result of the entrance examination of English language skills with the appropriate grade of the classification scale and records the result in the protocol of the admission procedure.
- 3. The admissions committee of the NHF EUBA is composed of the Vice-Dean for Science and Doctoral Studies of the NHF EUBA, the chairpersons of the examination committees and the chairpersons of the programme boards for the respective study programmes of the 3rd degree of study at the NHF EUBA. The chair of the admissions committee is the Vice-Dean for Science and Doctoral Studies. The Dean of the NHF EUBA has the right to attend and speak at the meeting of the admissions committee.
- 4. The admissions committee of the NHF EUBA comprehensively evaluates the results achieved by the applicants at the entrance examination and submits to the dean of the NHF EUBA a proposal for the admission/non-admission of the applicant for doctoral studies. This proposal is based on the needs of individual departments of the NHF EUBA as well as the fulfilment of the admission criteria by applicants for doctoral studies, which are the result of the professional entrance examination, the entrance examination in English, the submitted materials for the admission procedure and the number of allocated places for doctoral students for full-time studies at the NHF EUBA. The admissions committee shall draw up written minutes of its meeting, in which it shall justify the selection of applicants and the criteria it has taken into account in its decision.

#### Article 5

#### Admission of applicants to the 3rd degree of studies

1. The dean of the NHF EUBA decides on the admission or non-admission of an applicant to the study programme of the 3rd degree of study at the NHF EUBA

- (section 58 (6) of the Act), while no more than one applicant can be admitted for each of the announced topics of the dissertation. The topic of the dissertation and the name of the supervisor will be indicated in the decision on the result of the admission procedure.
- 2. The decision on the result of the admission procedure shall be made in written form within 30 days from the date of verification of the fulfilment of the conditions of admission to the study. The date of confirmation of the completion of the requirements of admission is the date of the meeting of the examination committee. The decision contains a statement, justification and the possibility of applying for a review of the decision. The decision letter shall be hand-delivered to the applicant. The obligation of the NHF EUBA to deliver the decision letter is fulfilled when the applicant accepts the decision or when the delivery has failed because of the applicant's action or omission, i.e. when the applicant refuses to accept the decision letter. The day of refusal is considered as the day of delivery of the decision letter. The decision letter for an applicant whose place of residence is unknown will be announced on the official notice board of the NHF EUBA within 15 days. The last day of this period is the day of delivery.
- 3. The dean of the NHF EUBA accepts applicants to the accredited study programme and dissertation topic in which the applicant has expressed interest by indicating it in the application form. Applicant who has fulfilled the conditions for admission but for capacity reasons cannot be admitted to the chosen topic or form of study may be admitted by the dean of the NHF EUBA to another accredited study programme of the NHF EUBA or in another form of study in which there are free capacities, or to offer the applicant a topic for which no applicant has been admitted.
- 4. If applicants choose a dissertation topic offered by an external educational institution, the external educational institution must also agree to their admission to the doctoral programme.
- 5. The notification of the admission decision under section 58 (7) of the Act entitles the applicant to enroll for studies (§ 59 (1) of the Act). The NHF EUBA has the right to invite accepted applicants to express their interest or disinterest in enrolling in studies within a specified period of time. The applicant is obliged to provide such information in a written form to the NHF EUBA within the specified time. If the applicant does not show interest in the study or does not provide the information within the specified time, his/her right to enroll in the study of the given study programme expires, which creates a vacancy for the study, which can be filled by one of the unaccepted applicants in the order according to the results of the admission procedure by cancelling the decision on his/her non-acceptance and issuing a new decision of admission by the dean of the NHF EUBA.
- 6. The applicant who has been conditionally admitted to study shall receive a decision on conditional admission to study. The decision statement must contain a condition for admission and a time limit for the fulfillment of this condition. The deadline specified in the decision is the enrolment deadline set by the NHF EUBA. If the applicant fulfils the condition within the specified period of time, the decision on conditional admission to study is considered to be a decision on admission to study and the applicant has the right to enroll in the study. However, if the applicant fails to meet the condition within the time limit, the dean of the NHF EUBA will issue a decision cancelling the conditional admission to the study, and

- the applicant's right to enroll in the study will be terminated. The NHF EUBA cancels the decision by which the next applicant in the order, according to the results of the admission procedure, was not admitted to the study and issues a new decision on his/her admission to the study.
- 7. Applicants who will be admitted to an accredited study programme at the 3rd degree of study at the NHF EUBA are obliged to attend the enrolment according to the instructions (date, place and method of enrolment) of the Department for Science and Doctoral Studies of the NHF EUBA, which they will receive in written form together with the decision on admission to study (section 59 (1) of the Act). Applicants admitted to doctoral studies become students of the NHF EUBA from the date of enrolment for doctoral studies and are subject to the provisions of section 69 and 73 of the Act, as well as the provisions of the Academic Regulations of the EUBA and the relevant internal regulations of the EUBA.
- 8. Tuition fees and fees associated with doctoral studies at the EUBA are regulated by the relevant internal guidelines on tuition fees and fees related to studies at the EUBA for the relevant academic year.
- 9. An applicant who has received a decision on non-admission to doctoral studies (under section 58(11) of the Act) has the right, upon request, to inspect the documentation of his/her admission procedure, i.e. to study the materials and make notes from them (without making photographic and audio-video records) in the designated premises of the NHF EBA in the presence of a staff member authorized by the dean within a time span of at least 15 minutes.
- 10. The applicant may submit a request for review of the decision to the authority that issued the decision, i.e. to the dean of the NHF EUBA, within 8 days from the date of delivery of the decision. Unsuccessful applicants who submit a request for a review of the decision within the stated time limit shall be adjudicated in accordance with section 58(8) of the Act.
- 11. The dean of the NHF EUBA may grant the applicant's request if he/she finds that the decision on non-admission to doctoral studies was issued in violation of the law, internal regulation of the EUBA or the NHF EUBA or the conditions laid down in section 57(1) of the Act. Otherwise, the dean will forward the request to the rector of the EUBA. The rector shall amend the decision if it was issued in contravention of the Act, internal regulation of the EUBA or the conditions laid down in section 57(1) of the Act. Otherwise, the rector shall reject the applicant's request and uphold the original decision. The reply to the applicant's request for review of the decision must be sent within 30 days of receipt of the request for review of the decision on non-admission to the NHF EUBA.

## **Article 6**

# Final provisions

- 1. The overview of accredited study programmes for the 3rd degree of full-time and part-time studies at the NHF EUBA is published on the website of the EUBA in the section Science and research / Doctoral studies / Accredited study programmes (link), and on the website of the NHF EUBA (link).
- These Further conditions of admission to the study programmes of the 3rd degree of study at the Faculty of Economics and Finance of the University of Economics

- in Bratislava for the academic year 2024/2025 were discussed and recommended by the members of the Dean's College of the NHF EUBA at the meeting on  $7^{th}$  February 2024.
- 3. These Further conditions of admission to study 3rd degree study programmes at the Faculty of Economics and Finance of the University of Economics in Bratislava for the academic year 2024/2025 were discussed and approved by the members of the Academic Senate of the NHF EUBA at the meeting on 15<sup>th</sup> March 2024.

doc. Ing. Jana Kotlebová, PhD. Chairwoman of AS NHF EUBA prof. Ing. Erika Pastoráková, PhD. Dean of NHF EUBA

#### Annex 1

Planned number\* of admitted PhD. students in the academic year 2024/2025 at the NHF EUBA:

Faculty:	Field of study	Study programme	Form	Planned number
NHF	Economics and	Economics (in English)	Full-time	5 + 2 EU SAV + 2 PU SAV
	Management			
NHF	Economics and	Finance (in Slovak)	Full-time	5
	Management			
NHF	Economics and	Finance (in Slovak)	Part-time	3
	Management			

<sup>\*</sup> The final number of applicants admitted to full-time doctoral studies will be specified on the basis of the financial possibilities of the NHF EUBA for the year 2024.