Joint Rules of Procedure of the Doctoral Study Subcommittees within Doctoral Studies at the Faculty of Economics and Finance of the University of Economics in Bratislava

Internal Regulation No 6/2023



The University of Economics in Bratislava (hereinafter referred to as the "EU in Bratislava") has issued, by § 15 (1) of Act No. 131/2002 Coll. on higher education and amendments and supplements to some Acts, as amended (hereinafter referred to as "the Act"), Internal Regulation No. B/6/2022 "Establishment of the Doctoral Study Committee and The Doctoral Study Subcommittees for the Monitoring and Assessing Doctoral Studies in the field of Economics and Management at the University of Economics in Bratislava". In accordance with Article 9 of this Internal Regulation, the activities of the doctoral study subcommittees established at the Faculty of Economics and Finance of the University of Economics in Bratislava (hereinafter referred to as "NHF EU in Bratislava") are governed by the Joint Rules of Procedure of the Doctoral Study Subcommittees within Doctoral Studies at the Faculty of Economics and Finance of the University of Economics in Bratislava in the field of study Economics and Management (hereinafter referred to as the "Joint Rules of Procedure"). This internal faculty regulation is issued by the Dean of the NHF EU in Bratislava after a discussion and approval by all Doctoral Study Subcommittees established at the NHF EU in Bratislava, which are governed by it. The list of the doctoral study subcommittees at the NHF EU in Bratislava (hereinafter referred to as "the Doctoral Study Subcommittee") is in the annex of this internal regulation.

Article 1

General Provisions

- 1. Doctoral studies at the EU in Bratislava in the relevant field of study are monitored and evaluated in terms of international and national standards by the Doctoral Study Committee or Joint Doctoral Study Committee.¹
- 2. The Doctoral Study Committee is established by the internal regulations of the EU in Bratislava for each accredited field of study. The EU in Bratislava may, in agreement with other universities in the Slovak Republic, create joint doctoral study committees for the relevant field of study. If the doctoral studies are jointly provided with an external educational institution, that institution shall be adequately represented in the Doctoral Study Committee.²
- 3. Each faculty which has a study programme of the 3rd degree of study in a given field establishes a Doctoral Study Subcommittee. If the doctoral studies at the faculty are provided in cooperation with an external educational institution, this institution shall have adequate representation in the Doctoral Study Subcommittee.³
- 4. Members of the Doctoral Study Committee are appointed and dismissed by the Rector of the EU in Bratislava.
- 5. The Chairperson of the relevant Doctoral Study Subcommittee shall be a member of the Doctoral Study Committee.
- 6. Each faculty where a study programme of the 3rd degree in a given field of study is carried out in cooperation with an external educational institution is represented by one member of this external educational institution in the Doctoral Study Committee.

¹ § 54 of the Act 17 of the Act

 $^{^2}$ § 54 of the Act 17 of the Act

 $^{^3}$ § 54 of the Act 17 of the Act

Composition of the Doctoral Study Subcommittee

- 1. The members of the Doctoral Study Subcommittee for each 3rd degree study programme at the NHF EU in Bratislava in the study field Economics and Management are appointed and dismissed by the Dean of the NHF EU in Bratislava.
- 2. Candidates for members of the relevant Doctoral Study Subcommittee are proposed to the Dean of the NHF EU in Bratislava by the person who has the primary responsibility for the study programme for which the Doctoral Study Subcommittee is established; if Doctoral Study Subcommittee is established; or andidates for members of the Doctoral Study Subcommittee are proposed by its Chairperson. The Dean of the NHF EU in Bratislava has the right to modify and supplement the proposal of the candidates of the relevant Doctoral Study Subcommittee.
- 3. The members of the Doctoral Study Subcommittee are university teachers working in the given field of study in the position of associate professor or professor or university teachers with the scientific degree of doctor of sciences (DrSc.), researchers with the recognised qualification degree I., or other experts from external institutions and economic practice with at least the academic degree "PhD.", "CSc." or "Dr." or professor emeritus.
- 4. The Doctoral Study Subcommittee shall comprise at least seven members, some of whom shall be external.
- 5. The office of a member of the Doctoral Study Subcommittee shall be honorary and irreplaceable. The term of office of the members of the Doctoral Study Subcommittee shall last for the duration of the validity of the rights granted for the accreditation of the study programme or programmes for which the Doctoral Study Subcommittee is established.
- 6. The term of office of the bodies of the Doctoral Study Subcommittee (Chairperson, Secretary) is four years and begins on the date of their election by the members of the Doctoral Study Subcommittee.

Article 3

Bodies of the Doctoral Study Subcommittee

- 1. The work of the Doctoral Study Subcommittee shall be managed by the Chairperson of the Doctoral Study Subcommittee, who the members of the Doctoral Study Subcommittee shall elect by public vote. If necessary, the Chairperson of the Doctoral Study Subcommittee shall be replaced by its Vice-Chairperson, who shall be elected by the members of the Doctoral Study Subcommittee by public vote.
- 2. The administrative and organisational work of the Doctoral Study Subcommittee is carried out by the Secretary of the Doctoral Study Subcommittee, elected by the members of the Doctoral Study Subcommittee from among its members by public vote. The Secretary shall ensure the preparation and distribution of invitations and supporting materials for the meeting of the Doctoral Study Subcommittee and shall perform other tasks assigned by the Chairperson or Vice-Chairperson of the Doctoral Study Subcommittee. For example, it provides organisational and administrative work related to the admission procedure, approval of study plans,

work related to the dissertation examination and the dissertation defence. The Secretary of the Doctoral Study Subcommittee shall be guided in their work by the resolutions of the Doctoral Study Subcommittee and the instructions of the Chairperson or Vice-Chairperson of the relevant Doctoral Study Subcommittee.

Article 4

Suspension and Termination of Membership in the Doctoral Study Subcommittee

- 1. Membership in the Doctoral Study Subcommittee will be suspended:
 - a) if a member of the Doctoral Study Subcommittee fails to attend 3 consecutive meetings of the Doctoral Study Subcommittee, including "per rollam" voting,
 - b) if a member of the Doctoral Study Subcommittee is incapacitated for an extended period⁴ and is unable to participate in the meetings and activities of the Doctoral Study Subcommittee.
- 2. A member of the Doctoral Study Subcommittee may apply for suspension of membership in the Doctoral Study Subcommittee to the Dean of the NHF EU in Bratislava by a letter indicating the period for which the suspension is requested. Suspension of membership in the relevant Doctoral Study Subcommittee shall terminate the right to participate in the deliberations and activities of the relevant Doctoral Study Subcommittee. After the end of the reason for suspension of membership in the relevant Doctoral Study Subcommittee, a member of the relevant Doctoral Study Subcommittee may apply by letter to the Dean of the NHF EU in Bratislava for renewal of membership.
- 3. Membership in the Doctoral Study Subcommittee is terminated:
 - a) on the date of receiving the relevant Doctoral Study Subcommittee of a written declaration of resignation by a member of the relevant Doctoral Study Subcommittee to the Chairperson of the relevant Doctoral Study Subcommittee,
 - b) termination of employment at the EU in Bratislava, in an external educational institution, or an organisation of economic and social practice by which he/she has been appointed as a member of the relevant Doctoral Study Subcommittee,
 - c) at the end of the term of office⁵,
 - d) on the date the member of the relevant Doctoral Study Subcommittee ceases to fulfill the condition specified in art. 2 par. 3 of this internal regulation,
 - e) the expiry of the period for which membership has been suspended and has not been reinstated,
 - f) by death.

⁴ Extended period is at least 6 months.

⁵ Art. 3 par. 5 of the internal regulation of the EU in Bratislava no. B/6/2022 "Establishment of the Doctoral Study Committee and The Doctoral Study Subcommittees for the Monitoring and Assessing Doctoral Studies in the field of Economics and Management at the University of Economics in Bratislava".

Competences of the Doctoral Study Committee and the Doctoral Study Subcommittee

- 1. The Doctoral Study Committee in particular:
 - a) supervises the fulfilment of international and national standards of doctoral studies at the EU in Bratislava,
 - b) approves the study and research plans of doctoral students submitted by the Doctoral Study Subcommittees,
 - c) discusses the written materials of the Doctoral Study Subcommittees and, in the event of a finding of non-compliance with the standards, proposes measures to remedy the identified deficiencies and recommendations to the Doctoral Study Subcommittees.
- 2. The Doctoral Study Subcommittee of the NHF EU in Bratislava, in particular:
 - a) discusses and approve proposals for dissertation topics for the following academic year and their possible changes by 31 March of the relevant academic year in cooperation with the Programme Board of the 3rd-degree study programme,
 - b) discusses the study and research plan⁶ in the study programme of the relevant field of study, which is drawn up by the doctoral student together with his/her supervisor,
 - c) discusses and approves a change of supervisor in the case of a doctoral student's or supervisor's request for a change of supervisor,
 - d) on the proposal of the supervisor, discusses and approves the reviewer of the dissertation project,
 - e) based on a doctoral student's request for permission to defend the dissertation, discusses and approves the reviewers of the dissertation, as well as the chairperson and members of the Dissertation Defence Committee,
 - f) periodically, once a year, evaluates and updates the fulfilment of the doctoral student's study and research plan in the relevant study programme and propose measures,
 - g) performs other tasks related to doctoral studies at the NHF EU in Bratislava.
- 3. The Chairperson of the Doctoral Study Subcommittee of the NHF EU in Bratislava further:
 - a) submits a written summary of the approved dissertation topics for the following academic year to the Chairperson of the Doctoral Study Committee by 30 April of the relevant calendar year,
 - b) submits to the Chairperson of the Doctoral Study Committee written information on the negotiated study and research plans of newly admitted doctoral students in the study programme of the relevant field of study by 30 October of the relevant calendar year,
 - c) submits written information on changes of supervisors and changes of dissertation topics that have occurred in the academic year to the

⁶ The so-called study plan within the § 54 (8) of the Act, with the application of the study plan to the study part of the doctoral studies and the scientific plan to the scientific part of the doctoral studies,

Chairperson of the Doctoral Study Committee by 30 April of the relevant calendar year,

- d) submits to the Chairperson of the Doctoral Study Committee written information on all dissertation defences held in the past academic year by 30 September of the relevant calendar year, including the name of the doctoral candidate, the title of the dissertation, the title of the study programme, the reviewers of the dissertation, the chairperson and members of the Dissertation Defence Committee, the date of the dissertation defence, the result of the defence, and the overall result of the doctoral candidate's within doctoral studies,
- e) submits written information on the results of the annual evaluation of the fulfilment of the study and research plans of doctoral students in the relevant study programme and on their update to the Chairperson of the Doctoral Study Committee by 30 October of the relevant calendar year,
- f) submits written information on the results of the admission procedure for the 3rd degree of studies at the Faculty of Economics and Finance of the EU in Bratislava of the relevant calendar year to the Chairperson of the Doctoral Study Committee by 30 September.

Article 6

Competencies of the Programme Board and Persons Responsible for the Doctoral Study Programme at the NHF EU in Bratislava

- 1. The Programme Board of the 3rd-degree study programme at the NHF EU in Bratislava is responsible for the creation and development of the relevant study programme.⁷ The Chairperson of the Programme Board is the person who has the main responsibility for the study programme. The Programme Board, in cooperation with the relevant Doctoral Study Subcommittee, shall in particular:
 - a) prepare a proposal for internal accreditation of a study programme, for modification of a study programme, for lifting the restriction of internal accreditation of a study programme or for cancellation of a study programme and submits it to the Dean of the NHF EU in Bratislava after a discussion in the relevant doctoral study subcommittee,
 - b) continuously monitor and evaluate teaching in the relevant study programme,
 - c) evaluate the professional level of the study programme and its consistency with the level of current knowledge in the field,
 - d) once a year, evaluate the fulfilment of the study programme's educational objectives, propose and implement suggestions for the improvement.
- 2. Persons responsible for the doctoral study programme at the NHF EU in Bratislava have professional responsibility for the study programme, mainly coordinating the preparation of the study programme content and its significant changes, supervising the quality of its implementation, evaluating the study programme and developing it.⁸ The person who has the main responsibility for the doctoral study programme in cooperation with the relevant Doctoral Study Subcommittee, in particular:

⁷ Rules for the Internal Quality Assurance System of Higher Education at the University of Economics in Bratislava (Article 11, par. 1, 5 and 7(a), (b), (d), (f)

⁸ Rules for the Internal Quality Assurance System of Higher Education at the University of Economics in Bratislava (Article 13, par. 9(a), (b), (d), (e)

- a) deals with professional and organisational issues of the study programme in cooperation with the supervisors,
- b) participates in the development of the content of the entrance examinations for the study programme for which it is responsible,
- c) is responsible for preparing a regular evaluation report on the fulfilment of the quality requirements according to the standards for the study programme in the period and scope according to the instructions of the Dean of the NHF EU in Bratislava.

Meeting of the Doctoral Study Committee

- 1. The activities of the Doctoral Study Subcommittee are governed by the Joint Rules of Procedure of the Doctoral Study Subcommittee which the Dean of the NHF EU in Bratislava issues after discussion and approval by all Doctoral Study Subcommittees that will be governed by them.
- 2. The Doctoral Study Subcommittee shall meet at least twice a year. The meeting of the Doctoral Study Subcommittee shall be convened by the Chairperson of the Doctoral Study Subcommittee.
- 3. The Chairperson of the Doctoral Study Subcommittee may also convene an extraordinary meeting of the Doctoral Study Subcommittee at the request of the Dean of the NHF EU in Bratislava or at the request of a simple majority of all members of the Doctoral Study Subcommittee.
- 4. The activities of the Doctoral Study Subcommittee shall be governed by the agenda of the meetings, which the Chairperson of the Doctoral Study Subcommittee shall submit. All members of the Doctoral Study Subcommittee may submit proposals for the agenda to the Chairperson of the Doctoral Study Subcommittee.
- 5. The notice of the Doctoral Study Subcommittee meeting and written materials shall be sent by the Secretary of the Doctoral Study Subcommittee normally seven days before the Doctoral Study Subcommittee meeting.
- 6. The meeting of the Doctoral Study Subcommittee may take place in these forms: a) in-person,
 - b) online via MS Teams,
 - c) by combining the forms listed in letter a) and b).
- 7. A quorum of the Doctoral Study Subcommittee shall be quorate if a simple majority of all its members are present.
- 8. The meeting of the Doctoral Study Subcommittee and the discussion on each point of the meeting shall be conducted by the Chairperson or, in his absence, by the Vice-Chairperson of the Doctoral Study Subcommittee.
- 9. The Chairperson, in cooperation with the Secretary of the Doctoral Study Subcommittee, shall ensure that minutes of each meeting are taken, including the points discussed, a brief summary of the discussion, the results of the vote and the resolutions. Any record must be sent to all members of the Doctoral Study Subcommittee within 14 days of the meeting.
- 10. The Chairperson of the Doctoral Study Subcommittee submits a report on the activities of the Doctoral Study Subcommittee once a year to the Scientific Council of the NHF EU in Bratislava.

Voting in the Doctoral Study Subcommittee

- 1. Voting on the decisions of the Doctoral Study Subcommittee shall generally take place by public vote. If at least half of the members of the Doctoral Study Subcommittee present ask the Chairperson for a secret ballot, the members of the Doctoral Study Subcommittee shall vote by secret ballot.
- 2. If a member of the Doctoral Study Subcommittee puts forward a motion for a resolution, it must be put to the vote.
- 3. The approval/disapproval of a majority of the members present at a meeting of the Doctoral Study Subcommittee shall be required to adopt a decision of the Doctoral Study Subcommittee.
- 4. The Doctoral Study Subcommittee may also vote "per-rollam" in writing or via electronic mail. The proposal must be formulated to be answered affirmatively, negatively or abstains from voting. The decision shall be taken if there is a supermajority agreement on the opinions of all members of the Doctoral Study Subcommittee. Only an actively expressed intention is considered to be a valid vote. The result of the per-rollam voting shall be communicated by the Chairperson to other members of the Doctoral Study Subcommittee in electronic form no later than seven days after the end of the "per-rollam voting" and at the next meeting of the Doctoral Study Subcommittee.

Article 9

Doctoral Study Subcommittee and Admission to the 3rd Degree of Studies

- 1. The Chairperson of the Doctoral Study Subcommittee proposes to the Dean of the NHF EU in Bratislava one chairperson and two members of the Examination Committee for Admission to the 3rd degree study programme. In the case of an admission procedure for a dissertation thesis topic announced by an external educational institution, a representative of the external educational institution appointed by the director of the external educational institution shall also be a member of the Examination Committee for Admission.
- 2. The Dean of the NHF EU in Bratislava decides on the form and method of the examination for admission with the consent of the Chairperson of the relevant Doctoral Study Subcommittee of the NHF EU in Bratislava and the consent of the Chairperson of the Programme Board for the appropriate study programme of the 3rd degree of study at the NHF EU in Bratislava.
- 3. The persons responsible for the doctoral study programme participate in developing the content of the examination for admission for the study programme, for which they are accountable in cooperation with the Chairperson of the relevant Doctoral Study Subcommittee.⁹
- 4. The Admission Committee is composed of the Vice-Dean for Research and Doctoral Studies of the NHF EU in Bratislava, the Chairpersons of the Examination Committees and the Chairpersons of the Programme Boards for the relevant study programmes of the 3rd degree of study at the NHF EU in Bratislava. The

⁹ Rules for the Internal Quality Assurance System of Higher Education at the University of Economics in Bratislava (Article 13, par. 9, d).

Chairperson of the Admission Committee of the NHF EU in Bratislava is the Vice-Dean for Research and Doctoral Studies. The Dean of the NHF EU in Bratislava has the right to attend and speak at the meeting of the Admission Committee.

- 5. The Doctoral Study Subcommittee, after accepting applicants to the 3rd degree of study, approves the research and scientific plans of doctoral students within six weeks of their enrolment in the 1st year of study in cooperation with the Programme Board of the 3rd degree study programme.
- 6. The Doctoral Study Subcommittee Finance gives its consent, in cooperation with the Programme Board of the 3rd-degree study programme Finance, that the dissertation within this study programme (or the dissertation project for the dissertation examination) will be written in English¹⁰.

Article 10

The Doctoral Study Subcommittee and Dissertation Examination

- 1. The Chairperson of the Doctoral Study Subcommittee proposes the Chairperson and three members of the Dissertation Examination Committee.
- 2. The right to be members of the Dissertation Examination Committee is granted only to university teachers holding the positions of professors and associate professors and other experts approved by the Scientific Council of the NHF EU in Bratislava. At least two members of the Dissertation Examination Committee shall be university teachers holding the positions of professors or associate professors (§ 63 par. 4 of the Act). The supervisor has the right to attend the meeting of the Dissertation Examination Committee, which decides by voting on the result of the dissertation examination of the doctoral student supervised by him/her. In this case, the supervisor may also be a member of the Dissertation Examination Committee.
- 3. The Dissertation Examination Committee shall have at least four members. The presence of the chairperson and at least two members is required for a valid decision on the result of the dissertation examination. If one of the Dissertation Examination Committee members cannot participate in the examination for severe reasons, the Dean of the NHF EU in Bratislava will decide on their representation on the proposal of the Chairperson of the relevant Doctoral Study Subcommittee.
- 4. If the doctoral candidate has applied for a topic announced by an external educational institution, the dissertation examination is held before a Dissertation Examination Committee, in which the members appointed by the external educational institution are proportionally represented.
- 5. The Dean of the NHF EU in Bratislava appoints the chairperson and members of the Dissertation Examination Committee on the proposal of the Chairperson of the relevant Doctoral Study Subcommittee from among the teachers in the positions of professors, associate professors and other experts approved by the Scientific Council of the NHF EU in Bratislava. The Dean of the NHF EU in Bratislava also appoints the dissertation project's reviewer on the supervisor's proposal.

¹⁰ Art. 12 par. 2 Principles of Doctoral Studies Organization at the Faculty of Economics and Finance of the University of Economics in Bratislava.

The Doctoral Study Subcommittee and Dissertation Examination/Dissertation Defence

- 1. After receiving the application for permission to defend the dissertation, the Department for Science and Doctoral Studies of the NHF EU in Bratislava forwards the application of the doctoral candidate and the dissertation to the Chairperson of the Doctoral Study Subcommittee of the NHF EU in Bratislava within 14 days.
- 2. The Doctoral Study Subcommittee, in cooperation with the Programme Board of the 3rd-degree study programme, may ask the doctoral student to remedy the deficiencies of the dissertation within a specified period if the dissertation does not meet the requirements. If the doctoral study subcommittee or the Programme Board of the 3rd-degree study programme finds that the dissertation has critical deficiencies of a professional nature, it will recommend that the doctoral student withdraws the dissertation. If the latter disagrees, the defence shall be allowed.
- 3. The Department for Science and Doctoral Studies of the NHF EU in Bratislava sends the thesis abstract to the dissertation defence committee members, reviewers, supervisor, doctoral student, departments of the NHF EU in Bratislava and the Department for Science and Doctoral Studies of the NHF EU in Bratislava.
- 4. The Doctoral Study Subcommittee approves, on the supervisor's proposal, three dissertation reviewers from among scientific personalities of the relevant field of study so that at least one of them is a professor or an eminent scientist a doctor of sciences. At least one reviewer must be a member of the Doctoral Study Subcommittee with a scientific-pedagogical degree of at least associate professor, and one reviewer should be a representative from economic or social practice, usually with an academic degree of PhD. or its equivalent CSc., or Dr. Only one of the reviewers can be from the doctoral student's training institute. It is also recommended that at least one reviewer is from abroad.
- 5. Reviewers are appointed by the Dean of the NHF EU in Bratislava after their approval in the Doctoral Study Subcommittee.
- 6. The reviewer submits the written review to the Dean of the NHF EU in Bratislava together with the dissertation no later than four weeks from the date of appointment as a reviewer. If the reviewer cannot prepare the report, they shall notify the Dean of the NHF EU in Bratislava no later than 14 days from the date of receipt of the decree on the appointment of the reviewer.
- 7. If the reviewer does not submit the review within the time limit according to point 2 and does not do so even within seven days after a repeated call, the Chairperson of the relevant Doctoral Study Subcommittee within doctoral studies will submit a proposal for the appointment of a new reviewer to the Dean of the NHF EU in Bratislava.
- 8. The reviewer's review contains an objective and critical analysis of the strengths and weaknesses of the submitted dissertation. In the review, the reviewer expresses his/her opinion mainly on the determination of the objectives and the degree of their fulfilment, the appropriateness of the methods used, the methodology, the evaluation of the knowledge base, the scientific contribution and the originality of the thesis, the applicational contribution of the thesis to practice. At the same time, the review will also include questions for the author during the thesis defence.
- 9. In the conclusion of the review, each reviewer shall clearly state whether or not they recommend the thesis for defence and whether or not they propose the

award of the academic degree of PhD. based on the result of the defence of the thesis submitted.

- 10. If the review does not meet the requirements specified in points 8 and 9, the Dean of the NHF EU in Bratislava will return it to the reviewer for completion or reworking, with a deadline for resubmission within two weeks of the call.
- 11. The Dissertation Defence Committee has at least four members and dissertation reviewers are invited without the right to vote. If the application for the defence of the dissertation has been submitted by a doctoral student from an external educational institution, the members appointed by the external educational institution shall be proportionally represented in the Dissertation Defence Committee.
- 12. The chairperson and members of the Dissertation Defence Committee shall be appointed within 30 days by the Dean of the NHF EU in Bratislava on the proposal of the Chairperson of the relevant Doctoral Study Subcommittee of the NHF EU from among the teachers in the positions of professors, associate professors and other experts approved by the Scientific Council of the NHF EU in Bratislava. At least two members of the Dissertation Defence Committee shall be university teachers holding the posts of professors or associate professors (§ 63 par. 4 of the Act).
- 13. The presence of at least two thirds of the members of the Dissertation Defence Committee is necessary for the defence to take place. If one of the three reviewers cannot attend the dissertation defence of severe reasons and his/her opinion is positive, the defence may be held in his/her absence. With the consent of the Dean of the NHF EU in Bratislava, the reviewer may participate in the dissertation defence via video conference call.
- 14. If one of the reviewers has given a negative review on the dissertation, the defence cannot take place in his/her absence.
- 15. The doctoral student's supervisor participates in the defence but is not a member of the Dissertation Defence Committee and does not vote on the outcome of the defence. He shall also have the right to participate in the non-public part of the defence.
- 16. The Doctoral Study Subcommittee shall ensure that the defence takes place within five months of the application for the defence.
- 17. The defence of the doctoral thesis takes place at the training institute where the doctoral student has applied for the defence. If the application for the defence has been submitted by a doctoral student of an external educational institution, the defence of the doctoral thesis shall take place at the external educational institution.
- 18. If a doctoral student is unable to attend the dissertation defence on the appointed date, he/she must apologise by a letter in advance to the Chairperson of the relevant Doctoral Study Subcommittee, which will set an alternative date for the defence, which should be placed no later than one year from the original date, so that the date of the dissertation defence does not exceed the standard length of the study period by more than two years.
- 19. The dissertation defence is conducted by the chairperson or a member of the Dissertation Defence Committee based on a mandate from the Chairperson of the relevant Doctoral Study Subcommittee.
- 20. The vote result will be announced by the chairperson of the Dissertation Defence Committee at its public session immediately after the end of the non-public meeting of the Dissertation Defence Committee. A record of the vote result is

made in AIS2, which all members of the Dissertation Defence Committee, the supervisor and the recorder of the Dissertation Defence Committee shall sign.

21. A doctoral student who, as a result of the dissertation defence, has not been approved by the Dissertation Defence Committee to be awarded the academic degree "philosophiae doctor" (abbreviated as "PhD."), has the right to submit a revised dissertation and to reapply for permission to defend the dissertation in the same study programme so that the date of the dissertation defence does not exceed the standard length of the study period by more than two years.

Article 12

Transitional and Concluding Provisions

- 1. These Joint Rules of Procedure of the Doctoral Study Subcommittees at the Faculty of Economics and Finance of the University of Economics in Bratislava were discussed and recommended by the College of the Dean of the NHF EU in Bratislava at its meeting on 18.1.2023.
- 2. These Joint Rules of Procedure of the Doctoral Study Subcommittees at the Faculty of Economics and Finance of the University of Economics in Bratislava were discussed and approved by the Doctoral Study Subcommittee 1.1 Economics of the 3rd-degree study programme at the NHF EU in Bratislava on 26.6.2023.
- 3. These Joint Rules of Procedure of the Doctoral Study Subcommittees at the Faculty of Economics and Finance of the University of Economics in Bratislava were discussed and approved by the Doctoral Study Subcommittee 1.2 Finances of the 3rd degree study programme at the NHF EU in Bratislava on 12.6.2023.
- 4. Upon the entry into force and effect of this internal regulation, the internal regulation No. 3/2020 Joint Rules of Procedure of the Doctoral Study Subcommittees at the Faculty of Economics and Finance of the University of Economics in Bratislava in the field of study Economics and Management from May 28, 2020, shall cease to be valid and effective.
- 5. These Joint Rules of Procedure of the Doctoral Study Subcommittees at the Faculty of Economics and Finance of the University of Economics in Bratislava in the field of study Economics and Management shall enter into force and effect on the day on which it is signed by the Dean of the Faculty of Economics and Finance of the University of Economics in Bratislava.

Bratislava 3.7.2023

prof. Ing. Erika Pastoráková, PhD. Dean of the NHF EU in Bratislava

Annex 1 Doctoral Study Subcommittee at the NHF EU in Bratislava Doctoral Study Subcommittee 1.1 Economics - study programme: Economics Doctoral Study Subcommittee 1.2 Finance - study programme: Finance